



# The Gazette of Meghalaya

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## PART-IIA

GOVERNMENT OF MEGHALAYA

### NOTIFICATIONS

The 30<sup>th</sup> May, 2018.

**No.LBG. 73/12/Pt.II/453.** - In exercise of the powers conferred under Section 7 and Section 12 of the Building & Other Construction Workers' (Regulation of Employment & Conditions of Service) Act, 1996, the Government of Meghalaya hereby direct all contractors who engage building and construction workers to register with the Meghalaya Building & Other Construction Workers' Welfare Board as a pre tender condition before submitting any bid for any Tender in Government Departments and Certificate of the same is to be enclosed along with their Tender bid documents. Further, it is mandatory for registration of all building and construction workers with the Meghalaya Building & Other Construction Workers' Welfare Board as a post Tender Condition once the work is allotted to the Contractor. All line Departments having works involving Building & Other Construction Workers are to ensure strict compliance.

This Notification shall come into force with effect from the date of publication in the Official Gazette and until further orders.

**M. S. RAO,**

Additional Chief Secretary to the Govt. of Meghalaya,  
Labour Department.

The 29<sup>th</sup> May, 2018.

**OFFICE MEMORANDUM**

***Subject:- Dearness Allowance.***

**No.F(PR)-53/2017/20.** - The undersigned is directed to refer to this Department's O.M. No. F(PR)-53/2017/17, dated 1<sup>st</sup> December, 2017 and to say that the Governor of Meghalaya is pleased to decide that the Dearness Allowance/Dearness Relief payable to all categories of State Government employees/pensioners and family pension holders shall be enhanced from the existing rate of 1% to 3% with effect from 1<sup>st</sup> January, 2018.

2. These orders shall also apply to the members of the work-charged establishment and casual workers, other than Bungalow Peons, holding posts in the pay levels as admissible to the employees of corresponding categories under the regular establishment/services/posts.
3. The Dearness Relief under these orders shall remain suspended if the pensioners/family pensioners are employed/re-employed under the State/Central Government or employed/re-employed/permanently absorbed in the State or Central Government's, Company, Corporation, Undertaking or Autonomous Body. It shall, however, be revived after the spell of such employment/re-employment.
4. The payment on account of Dearness Allowance involving fractions of 50 paise and above may be rounded off to the next higher rupee and the fraction of less than 50 paise may be ignored.
5. The payment on account of the Dearness Allowance sanctioned herein shall be debited to the respective heads of accounts from which the employees draw their salary and the pensioners/family pension holders, their pension.

**R. V. SUCHIANG,**

Principal Secretary to the Govt. of Meghalaya,  
Finance Department.

The 24<sup>th</sup> May, 2018.

**No.AGRI(E)9/2018-9.** - The Governor of Meghalaya is pleased to notify the establishment of a Directorate of Food Processing under the overall administrative control of the Agriculture Department, with immediate effect. The Directorate of Food Processing shall have the following mandate:

1. The Directorate shall handle all matters relating to food processing in the state, be they agriculture, or horticulture-based, or plantation crop based, (including Cashew, Coffee and Tea, but excepting Rubber & Areca Nut).
2. It will be the mandated agency to deal with all central government Ministries and Agencies (Viz. Ministries of Agriculture, and Food Processing, SFAC, NCDC, NABARD, etc.) insofar as the matters pertain to the development of food processing sector in the state of Meghalaya.
3. The Directorate of Food Processing will strive to develop entrepreneurship in the food processing sector with the support of the state and the centre. To enable such growth of entrepreneurship in the state, the Directorate shall network with academic, research, and technology dispensing institutions of the country connected to food processing sector, viz., the CFTRI, Mysore, the CIPHET, Ludhiana, various Agriculture and general Universities, etc.
4. The Directorate shall create academic opportunities for the youth by way of having them admitted in certificate, diploma or degree granting programmes in the state, or elsewhere in the country.
5. The Directorate will make all possible efforts to expand the market for the processed products, by way of organizing festivals and participating in exhibitions and expositions in and outside the state periodically. All area expansion efforts of the Directorates of Agriculture and Horticulture shall be carefully coordinated and calibrated by associating the Directorate of Food Processing.
6. The Directorate will source technologies from various research and technology generating organizations and induct the most appropriate crop-specific processing technologies in the state, to make processing a low-scale, decentralized and people-centric activity.
7. The Directorate will adopt a geographical crop cluster approach for creating sufficient scale in processing opportunities and develop common facilities in the cluster Hubs.
8. The Directorate may pose projects to the funding agencies and may engage Project Management Units as the case may be, from time to time, to deliver specific projects.
9. Any other tasks that may be assigned to the Directorate, by the Department concerned from time to time.

**Jurisdiction and supporting Staff:**

1. The Headquarters of the Directorate shall be at Shillong and the Jurisdiction of the Directorate shall extend to the whole of Meghalaya.
2. Officials of the Directorate may initially, be drawn on deputation from the Agriculture, Horticulture and/or any other Department at the appropriate level, with their pay & allowances to be drawn from their parent Departments, as and when notified, with specified tenures.
3. The supporting staff for Administration and Accounts shall be drawn on deputation or on an additional charge basis, from the Directorates of Agriculture and Horticulture, as above. The Agriculture Department may engage the supporting staff, and Consultants on a contract basis at such remuneration, as may be decided in due course of time, through an appropriate process.

**P. SAMPATH KUMAR,**

Commissioner & Secretary to the Govt. of Meghalaya,  
Agriculture Department.

The 12<sup>th</sup> April, 2018.

**No.VET (E) 213/2010/117.** - In exercise of the powers conferred by proviso to Article 309 of the Constitution of India, the Governor of Meghalaya is pleased to make the following Rules regulating recruitment and condition of Service of Persons appointed to the Meghalaya Animal Husbandry and Veterinary Subordinate Technical Service.

**THE MEGHALAYA ANIMAL HUSBANDRY AND VETERINARY SUBORDINATE  
TECHNICAL SERVICE RULES, 2018.**

**PRELIMINARY**

**1. SHORT TITLE AND COMMENCEMENT:**

- (1) These Rules may be called the Meghalaya Animal Husbandry and Veterinary Subordinate Technical Service Rule, 2018.
- (2) They shall come into force from the date of the Notification in the official Gazette.

**2. DEFINITION:**

In these Rules, unless there is anything repugnant in the subject or context -

- (a) "Appointing authority" means the Director of the A. H. & Veterinary Department
- (b) "Director" means the Director of A. H. & Veterinary Department.
- (c) "Government" means the Government of Meghalaya.
- (d) "Committee" means the Departmental selection Committee constituted under Rule 8.
- (e) "Select List" means the list referred to under sub rule (1) of Rule 9.
- (f) "Member of the Service" means a member of the Meghalaya A.H & Veterinary Subordinate Technical Service.
- (g) "Rules" means the Meghalaya A. H. & Veterinary Subordinate Technical Service Rules,
- (h) "Schedule" means a Schedule appended to these Rules.
- (i) "Service" means Meghalaya A.H. & Veterinary Subordinate Technical Service,
- (j) "Year" means a Calendar Year.

**3. Constitution of the Service and Status of the Members:**

- (1) **The Service shall consist of the following members namely:**
  - (a) Person appointed on the basis of recommendation of the Selection Committee prior to commencement of these Rules.
  - (b) Persons appointed to the service in accordance with the provision of these Rules.
- (2) **Status of the Member of Service:** All members of the service shall be of Grade - III Non-Gazetted Technical Services.

**4. Composition of the Service:**

**The service shall comprise of the following categories of posts:-**

- (1) Senior Supervisor
- (2) Supervisor.
- (3) Senior Veterinary Assistant.
- (4) Veterinary Assistant.

- (5) Each of the category of posts mentioned in Sub-rule (1), (2), (3) and (4) shall form an independent cadre and member of one cadre shall have no claim for appointment to any other cadre except in accordance with the provisions made in these Rules.
- (6) Names & Pay scale of the Posts in each category is shown in Schedule 1
5. **Strength of the service** - The strength and composition of the service shall be such as may be determined by the Government from time to time.
6. **Method of recruitment** - Recruitment to the service shall be made in the following manner -
- (a) **Senior Supervisor :**  
By promotion from the Select List prepared for this purpose under Rule 7 amongst the Supervisors in the Department who have rendered not less than 5 (five) years continuous service as Supervisor on the first day of the year on which the selection is made or completed not less than 25 (twenty five) years continuous service from the initial appointment.
- (b) **Supervisor:**  
By promotion of persons from the Select List prepared under Rule 7 from amongst the Veterinary Assistants of the Department who have rendered not less than 5 (five) years continuous service on the first day of the year in which the selection is made or completed or not less than 20 (twenty) years continuous service from the initial appointment.
- (c) **Senior Veterinary Assistant:**  
By promotion of persons from the Select List prepared under Rule 7 from amongst the Veterinary Assistants of the Department who have rendered not less than 5 (five) years continuous service on the first day of the year in which the selection is made or completed or not less than 15 (fifteen) years continuous service from the initial appointment.
- (d) **Veterinary Assistant : Appointment shall be made:**
- By direct recruitment based on the merit of the result declared by the Department Institute.
  - Shall be on the basis of merit from amongst those who have passed in Class 10+2 (Science Stream) of its equivalent from any University/Board recognised by the Government of Meghalaya, having a minimum of 45% aggregate in PCB.
  - Selected Candidate shall have to undergo prescribed Training Course in **Animal Husbandry and Veterinary Training** in the Departmental Institute for a period of 1 Year of both Theory and Practical Classes with 3 months internship.
7. **Procedure for Selection Committee** - For the purpose of preparing the Select List mentioned in Rule 6 (a) (b) (c) and sub clause (ii) of Clause (d) of Rule 6 there shall be a Selection Committee consisting of the following:-
- |   |   |                  |
|---|---|------------------|
| 1. Director   | - | Chairman         |
| 2. Registrar of Directorate   | - | Member Secretary |
| 3. Joint Director (Administration)  | - | Member           |
| 4. Deputy Director (Administration)   | - | Member           |
| 5. Deputy Director (Planning)   | - | Member           |
| 6. Finance & Account Officer  | - | Member           |
| 7. One Member from Administrative Department (Secretariat A. H. & Veterinary Department). | - | Member           |

**8. Procedure for preparing the Select List -**

- (1) The Appointing Authority shall refer, to the Selection Committee the approximate number of vacancies and furnish the Committee with the Character Rolls and Service Records of all eligible persons belonging to the respective categories. The Committee shall examine the character rolls and service records of such persons, take into consideration their merit and seniority and make its recommendation with reference to the actual number of vacancies in any particular grade under Clauses (a), (b) and (c) of Rule 6, and forward it to the Appointing Authority. If the Appointing Authority considers any change necessary in the lists received, he shall inform the Committee of the changes proposed and after taking into account the comments, if any, of the Appointing Authority, the Committee shall approve the lists with such modifications, if any, as it may think to be just and proper. The lists as finally approved by the Committee shall form the Select Lists.
- (2) The Selection Committee shall meet from time to time as and when required.

**9. Period of validity of the Select List:**

The Select List shall remain in force for a period of one year.

Provided further that in the event of any serious lapse in the conduct or performance of duties on the part of any person in the Select List, the Appointing Authority may, if he think fit, remove the name of any such person from the Select List. The reason (s) for doing so shall be recorded in writing.

**10. Direct Recruitment.**

Direct recruitment for Category - 4 under Rule 4 (4) shall be made by the Appointing Authority as per the procedures and conditions hereunder provided:-

- (a) Before the end of each year the Appointing Authority shall make an assessment regarding the availability of vacancies to be filled up by direct recruitment during the next year from amongst the candidate fulfilling the following and on basis of merit obtained in the Certificate course mentioned in 10 (a) (iii) below :-
  - (i) **Nationality:** A candidate should be a citizen of India.
  - (ii) **Age:** He/She should not be less than 18 years of age and not more than 27 years of age as on 1<sup>st</sup> January of the year of advertisement, relaxable up to 5 years in case of SC/ST and OBC.
  - (iii) **Educational Qualification:** He/She should possess a certificate course recognized by the Government of Meghalaya in which the duration of such course should be 1 year with 3 months internship or more as may be determined by the Competent Authority from time to time.
- (b) Admission for undergoing Certificate Course in **Animal Husbandry & Veterinary Training** from amongst those who have passed Class 10+2 (Science Stream) or its equivalent from any Board/University having a minimum of 45% aggregate in PCB.

**11. Disqualification for appointment to the service:**

- (1) A person who in any manner attempts to canvass his case for appointment shall be liable to be disqualified for appointment to the service.

- (2) No person shall be appointed who, after such medical examination as the Government may prescribe, is not found in good mental or bodily health and is likely to interfere in the discharge of his duties.

**12. Appointment to the Service:**

- (1) Appointment to any post in the Service under Rule 6 shall be made by the concerned Appointing Authority based on the merit list of the Departmental Institute and availability of vacancies.
- (2) A person appointed by direct appointment shall join within 15 days of the date of receipt of the order of appointment, failing which, and unless the Appointing Authority extend the period of joining, which shall not in any case exceed three months, the appointment shall stand cancelled.
- (3) Subject to the provisions of sub-rules (1) & (2) of Rule 8 & 9 appointment to any post shall be made from time to time in the order in which the names of the candidates appear in the Merit List recommended by Selection Committee or as the case may be the select list as approve by the Selection Committee.

**13. Gradation List** - A Gradation List of the Members of the Service shall be prepared and published every year as on 1<sup>st</sup> January by the Head of Department from time to time.

**14. Confirmation:**

- (1) Subject to availability of permanent vacancies, every members of the service shall be confirmed by the Appointing Authority in the post to which he is appointed subject to the following conditions:-
  - (a) that he/she has served not less than 1 (one) year in the post where he/she is to be confirmed.
  - (b) that the performance of the member (employee) is satisfactory (to be judged on the basis of Annual Confidential Reports and other relevant records).
  - (c) that there is no departmental proceeding/vigilance enquiry against him or her and
  - (d) subject to availability of permanent posts.
- (2) Subject to the aforesaid condition, confirmation shall be made on the basis of seniority as determined in Rule 16.

**15. Increment:-**

- (i) The first increment admissible to a member of service appointed after passing of the Training Course shall occurred on the expiry of one year from the date of his/her joining the post,
- (ii) The annual increment of a member of the service promoted from one category of post to another in the service in the time scale pay applicable to his/her shall be admissible as provided in the Fundamental Rule and Subsidiary Rules.

**16. Seniority:-**

- (1) The inter-se seniority of the members of the service mentioned in sub-rule (1) of Rule 8 shall be in the order in which their appeared in the merit list recommended by the Selection Committee.

- (2) The inter-se seniority of the members of the service who are appointed to different categories of posts in the respective select list recommended and approved by the selection committee under Rule 8 or, as the case may be, in the merit list recommended by the Selection Committee under Rule 10 (a), such members shall be junior to member mentioned in sub-rule (1) above.
- (3) If confirmation of any member of the service is delayed on account of his failure to qualify for such confirmation, he shall lose his position in order of seniority in category *vis-a-vis* such of his junior as may be confirmed earlier than him, his original position in that particular category shall however be restored on his confirmation subsequently.

**17. Other Conditions of Service:**

Except as provided in these Rules, all matter relating to pay and allowances, leave, pension, discipline, and other conditions of service shall be regulated by the general Rules and order of the Government from time to time being in force.

**18. Interpretation:**

If any question arises relating to the interpretation of these rules, the decision of the Government in the Animal Husbandry & Veterinary Department shall be final.

**19. Repeal and Saving:**

All rules, orders or notification corresponding to and in force immediately before commencement of these rules are hereby repealed.

Provided that all order made or action taken under rule so replaced or under any general orders ancillary thereto shall be deemed to have been validly made or taken under the corresponding provisions of these rules.

**20. All Rules are subjected to amendment as and when needed.**



**SCHEDULE -I**  
(Rule 19)  
**DISTRICT AND SUBORDINATES OFFICES**

Sl. No.	Post	Scale of Pay	Method of Recruitment	Minimum Educational Qualification
1	2	3	4	5
1	Senior Supervisor	Level – 11 ₹ 37,800/- Open ended matrix	By Promotion	Must have rendered not less than 5 years continuous service in the post Supervisor or completed not less than 25 years continuous service from the initial appointment.
2	Supervisor	Level-10 ₹ 35,100/- Open ended matrix	By Promotion	Must have rendered not less than 5 years continuous service in the post Senior Veterinary Assistant or completed not less than 20 years continuous service from the initial appointment.
3	Senior Veterinary Assistant	Level – 6 ₹ 26,500/- Open ended matrix	By Promotion	Must have rendered not less than 10 years continuous service in the post Veterinary Assistant or completed not less than 15 years continuous service from the initial appointment.
4	Veterinary Assistant	Level – 4 ₹ 22,200/- Open ended matrix	Direct Recruitment	Must possess a certificate in Elementary Veterinary Training for a period not less than 1 (one) years and 3 (three) months from any Institutions recognised by the Government of Meghalaya as mentioned in Rule 11.

**P. SAMPATH KUMAR,**

Commissioner & Secretary to the Govt. of Meghalaya,  
Animal Husbandry and Veterinary Department.